

## Lifeguard

The lifeguard shall monitor pool activities in order to prevent accidents. S/he must safeguard the lives of the pool's users, assisting/rescuing swimmers in distress. The lifeguard shall complete required documentation, perform regular water tests and provide information about pool policies and programs.

### **Education & Certification Requirements to be considered for paper screening:**

- High school diploma
- Have a valid certification as a lifeguard, water safety trainer or its equivalence, certified in first aid & CPR from the American Red Cross.
- Bilingual, English and Spanish

### **Preferred qualifications and previous experience:**

- Excellent swimmer
- Bilingual, English and Spanish
- Two years of previous experience and/or training as a lifeguarding.

### **Duties and Responsibilities:**

- Direct, train, guide and assist students in their daily aquatic activities.
- Enforce facility rules.
- Monitor the swimming facility, including the swimming pool and deck areas. Monitor safety and welfare of swimmers and other individuals. Caution swimmers regarding unsafe areas, conditions or activities; initiate any action necessary to correct deviations or violations.
- Monitor/supervise activities of all individuals using pool facilities and identifies inappropriate actions. Handle situations involving excessive noise, inappropriate language/actions, disruptive behavior, potential violence or other problems. Monitor crowd activities and initiates crowd control as needed.
- Take appropriate disciplinary action to maintain a peaceful environment.
- Conduct water rescues of swimmers in distress or in danger of drowning.
- Respond to emergency/rescue situations.
- Administer first aid and CPR as needed.
- Obtain emergency medical assistance when necessary. Coordinate medical/rescue activities with emergency medical personnel.
- Assist in supervising swimming lessons.
- Inspect/monitor pool grounds to identify potential hazards or situations which may cause injury to swimmers.
- Receive various forms, reports, sign-in sheets, registration forms, chemical checklists, water test analysis sheets, invoices, first aid/CPR guidelines, chemical data sheets, policies, procedures, manuals, reference materials, or other documentation; review, complete, prepares, process, forward or retrain as required.



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- Provide assistance and information related to department programs, services, facilities, activities, policies, procedures, forms, fees, or other issues; respond to routine questions/complaints, research problems, and initiate problem resolution.
- Establishes clear routines with ASF infirmary.
- Communicate with supervisor, employees, other departments, pool patrons, swimmers, the public, emergency medical providers, and other individuals as needed to coordinate work activities, review status of work, exchange information, resolve problems, or give/receive advice/direction.
- Maintain a comprehensive, current knowledge of applicable rules, regulations, policies and procedures. Maintain an awareness of methods, trends and advances in the profession, maintain professional affiliations. Recommends changes to rules and regulations as necessary.
- Attend workshops and training sessions as appropriate.
- Provide assistance to other employees or departments as needed.
- Take accurate attendance of Recreational Membership usage in the pool area.
- Supervise, as possible, the locker rooms between classes or activities.
- Activities mentioned in this Job Description are not limited to the above, and the employee may be required to perform other related activities as assigned that will contribute to the success of their Area/Division.

### **Schedule:**

A schedule for flexible hours will be set by the Head of Athletics and Extended Learning, a morning schedule will also be set for summer activities. The hours may not be identical each week depending on planned activities.

### **Supervises:**

No One.

**Evaluation:** Reports to and is evaluated by Head of Athletics and Extended Learning. Shall be evaluated annually according to procedures established by school policy.

#### **The American School Foundation, A.C.**

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