



**The American School Foundation, A.C.
Position Announcement**

Position: External Substitute Teacher

Position Profile

We are looking for enthusiastic and caring professionals with an interest in education. Candidates must be responsible and have a passion for teaching and students.

Qualifications:

- Bachelor's degree
- At least one year of experience within a classroom setting or with children
- All candidates must have a *Recibo de Honorarios / RFC*

Reports to: Heads of School

Schedule: 7:30 a.m. – 2:30 pm

Salary & Benefits: Based on ASF's salary pay scale for substitute teachers.

Application Procedure: Interested and qualified candidates must submit (1) a résumé, (2) a cover letter that includes personal philosophy, (3) an application form available on the ASF web site and (4) the contact information (including e-mail address) for three references. Please submit all information *digitally* as a *single* document to hc@asf.edu.mx.