

**The American School Foundation, A.C.  
Position Announcement**

**Position:** Teacher

**Position Profile**

At ASF a teacher's main goal is guiding students through the different learning processes involved with various subjects and/or skills as defined in ASF curricula, thus contributing to the students' development as mature, capable and responsible world citizens.

The candidate must be able to develop and maintain a classroom environment that ensures effective learning and incorporates pedagogical innovations and research. The teacher must employ the appropriate teaching methodology in order to meet established program objectives. The candidate must be capable of understanding and meeting the needs of students.

**Qualifications:**

If teacher preparation and degree are from an English-speaking country:

- Bachelor's degree with state/province/national teaching certificate (or meeting SACs alternate certification guidelines)
- Two years of successful teaching experience
- Computer literacy and the ability to integrate technology in daily instruction

If teacher preparation and degree are from Mexico:

- *Licenciatura* from a SEP/UNAM-approved institution with certification (*cédula profesional*, CENEVAL for pre-school)
- Two years of successful teaching experience
- Computer literacy and the ability to integrate technology in daily instruction

Preference will be given to candidates who:

- Have PYP, MYP, IB Diploma or AP training/experience
- Have coaching experience
- Are bilingual in English and Spanish
- Have experience in other international and/or bilingual schools

**Reports to:** Head of School

**Schedule:** Monday, Tuesday & Thursday from 7:30 a.m. – 3:00 p.m.  
Wednesday from 7:30 a.m. – 3:45 p.m.  
Friday from 7:30 a.m. – 2:30 p.m.

**Salary & Benefits:** Based on ASF's 2010-11 salary pay scale for teachers

**Application Procedure:** Interested and qualified candidates must submit (1) a résumé, (2) a cover letter that includes personal philosophy, (3) an application form available on the ASF web site and (4) the contact information (including e-mail address) for three references. Please submit all information *digitally* as a *single* document to [hc@asf.edu.mx](mailto:hc@asf.edu.mx).